

**Connectivity Questionnaire for all Commonwealth Networked Solutions**

**To Insure Proper Connectivity Complete ENTIRE Form and Return at least 3 Days Prior to Install Date**

**EMAIL Completed Form To: lab@comdos.com or FAX # 703-450-8770**

Date Submitted \_\_\_\_\_ Sales Rep \_\_\_\_\_ Target Install Date \_\_\_\_\_

Customer Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

Site Contact \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

IT Contact \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

IT Contact: On Site \_\_\_\_\_ Third Party \_\_\_\_\_ Third Party IT Co. Name \_\_\_\_\_

Proposed Equipment \_\_\_\_\_ Number of computers using new equipment \_\_\_\_\_

Primary network printing and scanning applications/Additional notes \_\_\_\_\_

**Connectivity**

Wired Network (Ethernet) \_\_\_\_\_ Wireless Network \_\_\_\_\_ Bluetooth \_\_\_\_\_ (Check all that apply)

Active network port and patch cable for new device(s)? Yes \_\_\_\_\_ No \_\_\_\_\_

DSL, T1, Cable or other static internet technology in use on LAN/WAN? Yes \_\_\_\_\_ No \_\_\_\_\_

**Server Operating System(s)**

Windows Server OS \_\_\_\_\_ Service Pack \_\_\_\_\_ 32 bit \_\_\_\_\_ 64 bit \_\_\_\_\_

Windows Server OS \_\_\_\_\_ Service Pack \_\_\_\_\_ 32 bit \_\_\_\_\_ 64 bit \_\_\_\_\_

Novell Server OS \_\_\_\_\_ Mac Server OS \_\_\_\_\_

**Client Operating System(s)**

64 Bit \_\_\_\_\_

32 Bit \_\_\_\_\_

**Network Connectivity Information**

SMTP Server Name/IP Address \_\_\_\_\_ Email Server Application \_\_\_\_\_

Email Address/Account Info to be assigned to new equipment \_\_\_\_\_

FTP Server Name/IP Address \_\_\_\_\_

TCP/IP Address to be assigned to new equipment: (Address must be static or reserved)

IP Address \_\_\_\_\_ Subnet Mask \_\_\_\_\_

Gateway \_\_\_\_\_

DNS: Primary \_\_\_\_\_ Secondary \_\_\_\_\_

**Desired Configuration**

Methods of Printing: Shared from Server \_\_\_\_\_ Direct from PC/Mac \_\_\_\_\_ USB \_\_\_\_\_ Mobile \_\_\_\_\_

Methods of Scanning: Email \_\_\_\_\_ FTP \_\_\_\_\_ SMB \_\_\_\_\_ Box/HDD \_\_\_\_\_ TWAIN \_\_\_\_\_

Network Fax Options: PC Faxing \_\_\_\_\_ Fax forward \_\_\_\_\_

Auditing/Account Codes for: Copying: B/W \_\_\_\_\_ Color \_\_\_\_\_ Printing: B/W \_\_\_\_\_ Color \_\_\_\_\_

Automated Meter Reporting (AMR) Yes \_\_\_\_\_ No \_\_\_\_\_ We Care Yes \_\_\_\_\_ No \_\_\_\_\_